



**Minutes of the  
BOARD OF DIRECTORS MEETING  
April 25, 2018**

Resource Room, 58 Goodall Street, Dryden, Ontario

- 1. CALL TO ORDER:** Chair, Karen Seeley called the meeting to order at 1730.

**ROLL CALL:**

<b>Present:</b>	K. Seeley, Chair	M. Ferguson	A. Madussi
	S. Boyko	D. Goulet	W. Petranik
	C. Brown	J. Green	
	R. Bruyere	J. Park	
	K. Campbell	R. Van Oort	
	S. Moore	K. Vares (Recorder)	
	A. McAuley		
<b>Regrets:</b>	D. Armstrong-Ross	G. Johnston	
<b>Absent:</b>	B. Moore-Bunney	N. Bush	S. Viherjoki
<b>Guests:</b>	R. Martyn CKDR		

- 2. DECLARATION OF CONFLICT OF INTEREST:** None declared.

**3. CONNECTING TO PURPOSE: PATIENT STORY/ORGANIZATIONAL WIN:**

K. Vares highlighted comments shared from Mr. Garry Bates, a recent patient of the Dryden Regional Health Centre. Mr. Bates recognized the compassion and dedication of a number of staff within the DRHC. A full copy of the letter will be emailed to the Board.

**4. PRESENTATION: PATIENT AND FAMILY ADVISORY COMMITTEE – PATIENT EXPERIENCE WEEK AND DRHC PATIENT HANDBOOK:**

K. Vares noted that April 23-27 is Patient Experience Week. The week affords opportunity to celebrate and acknowledge healthcare staff and volunteers who impact the patient experience every day. The DRHC Patient and Family Advisory Committee marked the event by hosting lunch for staff, medical staff and volunteers on Tuesday.

Also at that time, the newly revised and reformatted Patient Handbook was revealed. The handbook has been revised with the focus of providing clear and concise information that will be helpful in keeping out patients informed and engaged in their care. Copies were shared with the Board. Kim Vares publically acknowledged Patient Advisory Patricia Rigey for her dedication to bringing the patient and family perspective to the project. The new Patient Handbook will be circulated in the admission packages starting May 1, 2018.

**5. CONSENT AGENDA:**

- A. MINUTES OF THE REGULAR BOARD MEETING- MARCH 2018
- B. MINUTES OF THE QUALTY & SAFETY COMMITTEE – APRIL 2018
- C. MINUTES OF THE GOVERNANCE COMMITTEE – APRIL 2018
- D. REPORT FROM THE CHIEF EXECUTIVE OFFICER – APRIL 2018
- D. REPORT FROM THE CHIEF NURSING EXECUTIVE – APRIL 2018
- E. REPORT FROM THE DRYDEN AREA FAMILY HEALTH TEAM

**6. ITEMS SEVERED FROM THE CONSENT AGENDA: NONE**

**MOTION #01 2018-19: THAT** the Board of Directors of the Dryden Regional Health Centre approves the items from the Consent Agenda, as presented.

Moved by: J. Green

Seconded by: S. Boyko

**CARRIED**

**7. BUSINESS ARISING FROM THE CONSENT AGENDA:**

- a) Policy 3502-V2 Asset Protection
- b) Policy 3503-V2 Board Orientation
- c) Policy 3505-V2 Board Policy Review
- d) Policy 3508 –V2 Financial Objectives

**MOTION #02 2018-19: THAT** the Board of Directors of the Dryden Regional Health Centre approves the policies: 3502-V2 Asset Protection, 3503-V2 Board Orientation, 3505-V2 Board Policy Review and 3508-V2 Financial Objectives, as recommended by the Governance Committee.

Moved by: C. Brown

Seconded by: R. Bruyere

**CARRIED**

- e) M-SAA (Multi-Sector Service Accountability Agreement)

**MOTION #03 2018-19: THAT** the Board of Directors of the Dryden Regional Health Centre accepts the M-SAA, Multi-Sector Service Accountability Agreement, as recommended by the Governance Committee.

Moved by: J. Park

Seconded by: A. Madussi

**CARRIED**

- f) Board Meeting Evaluation – March 2018  
The meeting evaluation was reviewed. No discussion.

**8. NEW BUSINESS:**

Pillar	Topic	Big Goal
People	<b>Board BBQ</b> The Board of Directors will host the Annual Board BBQ on June 15 <sup>th</sup> , 2018.  Board members interested and available to help cook and serve	Platinum Quality Healthcare Workplace Award by November 2018

<b>People</b>	<p>staff, medical staff and volunteers are asked to contact S. Lappage.</p> <p><b>Nominating Committee</b> The Board Competency Matrix will be circulated imminently to enable an evaluation of current competencies and skills and identify any gaps to be filled in upcoming Board recruitment efforts.</p> <p>Karen Seeley will have fulfilled her maximum term on the Board of Directors this spring. Cori Brown has agreed to stand for a second term on the Board of Directors.</p> <p>Members of the Nominating Committee will be confirmed and a meeting to review and recommend membership and terms will be scheduled after completion of the competency matrix.</p>	Platinum Quality Healthcare Workplace Award by November 2018
<b>Quality and Safety</b>	<p><b>Governance Functioning Tool (Survey)</b> K. Campbell explained details on the upcoming survey that will be distributed to the Board via email.</p> <p>Accreditation Canada is creating a new platform that has caused delay in access to surveys, standards etc. The Governance Functioning Tool will be circulated as soon as possible and Board members were encouraged to complete and submit it quickly thereafter.</p>	Outperform the OHA Small Hospital average for Overall Patient Satisfaction for Both Inpatient and Emergency Care by 2016/17.
<b>Service Patient Experience</b>	<p><b>Patient Statistics</b> The organization is currently in its year end process to finalize statistics and finances. Patient Statistics for the year ending March 31, 2018 is not available.</p>	Outperform the OHA small hospital average for overall patient satisfaction for both inpatient & emergency care by 2016/17
<b>Finance/Facilities</b>	<p><b>Financial Statements</b> The organization is currently in its year end process to finalize statistics and finances. Financial statements for the year ending March 31, 2018 will be available at the Annual General Meeting. No change is expected from the projected deficit.</p> <p>A. McAuley reported that the Auditors will be on-site during the first week of May and a meeting with the Audit Committee is scheduled for Tuesday May 1, 2018 at 12 noon.</p> <p>Audited financial statements are expected May 24, 2018.</p> <p><b>Hospital Infrastructure Renewal Funding (HIRF) Projects</b> Briefing note regarding the 2018/19 application for funding was circulated.</p> <p>Total request for funding is approximately \$2million including the Co-Gen project, window replacement, main entrance door</p>	<p>Annual balanced Budget; Annual Capital Spending \$600K; Maintain Current Ratio Benchmark by 2016/17.</p>

Creation of Dryden  
Area Health Hub by  
2016

The Board of Directors received and reviewed the following items as information:

Moved by: J. Green

Seconded by: S. Boyko

4

**11. BUSINESS ARISING FROM THE IN-CAMERA SESSION**

**Motion #15 2018/19: THAT** the Board of Directors of the Dryden Regional Health Centre approves credentialing of Medical Staff, as presented in the In-Camera session.

Moved by: A. Madussi

Seconded by: C. Brown

**CARRIED**

**Motion #16 2018/19: THAT** the Board of Directors of the Dryden Regional Health Centre authorizes pay-for-performance for Executive Staff for the year ended 2017/18, as presented in the In-Camera Session.

Moved by: B. Bruyere

Seconded by: C. Brown

**CARRIED**

**MOTION #17 2018/19: THAT** the Board of Directors of the Dryden Regional Health Centre approves the implementation of the Executive Compensation Framework, as proposed in the In-Camera session.

Moved by: M. Ferguson

Seconded by: C. Brown

**CARRIED**

**12. OBSERVER COMMENTS – NONE**

**13. Executive Session – NONE**

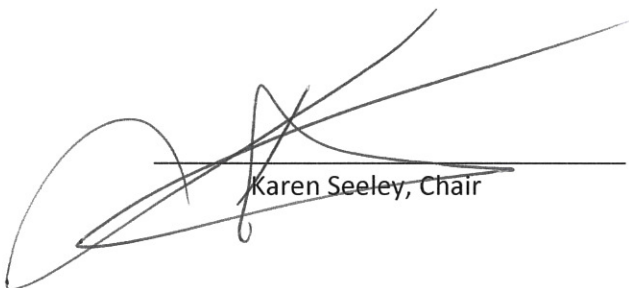
**14. ADJOURNMENT**

**Motion # 18 2018/19: THAT** the regular meeting of the Board of Directors of the Dryden Regional Health Centre is adjourned at 1915 hours.


Moved by: J. Park

Seconded by: A. Madussi

**CARRIED**



Karen Seeley, Chair



Wade Petranik, Secretary of the Board