

*Minutes of the*  
**Board of Directors**  
*Virtual Meeting*

September 28, 2022                      17:30h

|                        |             |              |               |
|------------------------|-------------|--------------|---------------|
| <b>Present:</b>        |             |              |               |
| B. Moore-Bunney, Chair | S. Boyko    | C. Brown     | B. Callewaert |
| D. Jones               | J. McMaster | V. Simpson   |               |
| D. Armstrong-Ross      | B. Cook     | D. Goulet    | J. Mallyon    |
| K. Campbell            | A. McAuley  | H. Fukushima | S. Moore      |
| L. Nabb                | L. Waller   |              |               |
| <b>Regrets:</b>        |             |              |               |
| B. Szabo               |             |              |               |

**A. Call to Order:** B. Moore-Bunney, Chair of the Board, called the meeting to order at 17:34 hours, welcoming new Directors B. Callewaert and J. McMaster to their first meeting.

**Land Acknowledgement Statement:** Dr. B. Cook opened the meeting with a land acknowledgement statement.

**Declaration of Conflict of Interest:** none declared.

**Connecting to Purpose (Patient Story/ Organizational Success):** L. Nabb, Vice-President Clinical Services & Chief Privacy Officer shared success of the Rapid Access Addictions Medicine (RAAM) clinic being piloted through the Family Health Team in collaboration with Mental Health and Addictions Services and St. Joseph’s Care Group (SJCG) out of Thunder Bay. Recognizing that clients with substance abuse concerns require a different model of care, these clients are seen by an interdisciplinary team including physicians, nurse practitioners, nursing staff, dietitians and mental health therapists to see patients on a regular basis. To date, 10 clients have been seen through this service with good feedback; hopeful we are able to expand this service in the future.

**B. Approval of Agenda:** no additions.

**C. Presentation:** H. Fukushima, Director Surgical & Ambulatory Services presented information on the Best Practice Spotlight Organization (BPSO) Designation DRHC has recently been awarded after completion of five initial projects relating to quality and patient safety.

**D. Board Education:** K. Campbell, Director Quality, Safety & Risk, presented an introduction to Accreditation, noting that DRHC’s next Accreditation is scheduled for May 2023.

**E. Consent Agenda:** the following items from the Consent Agenda were circulated and reviewed:

- *Minutes of the Board of Directors Meeting [June 2022]*
- *Joint Report from the CEO/ COS/ CNE*
- *Dryden Area Family Health Team Report*
- *Q1 People Report*
- *Q1 Facilities Report*

**MOTION #18 2022/2023: THAT** the Board of Directors of the Dryden Regional Health Centre approved the items from the Consent Agenda, as presented.

**Moved:** S. Boyko     **Seconded:** C. Brown]

**CARRIED.**

**F. Business Arising from the Consent Agenda:** none.

**G. New Business**

**Monthly Financial Statements:** A. McAuley, Chief Financial Officer, presented the financial statements to August 31<sup>st</sup> to the Board, highlighting that DRHC is in a very different financial position from previous years with a deficit of \$875,000. Increased costs largely attributed to staffing shortages, including costs of agency nurses, and increased overtime and sick time. D. Armstrong-Ross, Chief Executive Officer stated that DRHC is not unique, and other hospitals across the province are experiencing the same challenges.

**MOTION #19 2022/2023: THAT** the Board of Directors of the Dryden Regional Health Centre approves the financial statements to August 31, 2022, as presented.

**Moved:** D. Jones     **Seconded:** C. Brown

**CARRIED.**

**2022/23 French Language Services Plan:** L. Nabb presented the French Language Services Plan for the 2022/2023 fiscal year, reminding the Board that this plan must be submitted to the Ministry of Health for approval each spring, and outlines our plans and progress toward compliance with French language requirements as an identified service organization. In order to be compliant, we must show that we have made progress on some of the items identified in the plan.

**MOTION #20 2022/2023: THAT** the Board of Directors of the Dryden Regional Health Centre approves the 2022/2023 French Language Services Plan, as presented.

**Moved:** V. Simpson     **Seconded:** J. McMaster

**CARRIED.**

**Strategic Planning Update:** L. Waller, Communications & Board Liaison, provided an update to the Board on the progress made on the Strategic Plan over the summer months. A draft plan is being finalized to share with the Board of Directors, with a session to discuss and review the draft plan scheduled for early October 2022.

**Ontario Not-for-Profit Corporations Act (ONCA) Update:** L. Waller shared that updated guidance has been provided on the approval process for amended articles from the Ministry of Health for compliance with ONCA. Draft corporate by-laws have been drafted following guidance documents and prototype by-laws provided by the Ontario Hospital Association. Draft by-laws will go to the Governance Committee at their October meeting to review.

**Board Terms of Office & Recruitment Plan:** D. Armstrong-Ross noted that currently the Board has three vacancies, and there have been challenges finding interested volunteers to fill these roles in the past. Will be refocusing advertising through social media, as this has proven successful in the past, but will continue to reach out to other organizations and community members.

**Board Committee Memberships:** Current memberships of Board Committees were circulated and reviewed, noting that new Board members were assigned over the summer months. D. Armstrong-Ross noted that both Ethics Committee and Nominating Committee had one vacancy to fill. After some discussion, V. Simpson volunteered to serve on the Ethics Committee and J. McMaster volunteered for the Nominating Committee. Other vacancies will be reviewed following successful recruitment of new Directors.

**Resumption of In-Person Board/ Committee Meetings:** B. Moore-Bunney asked the Board for input on returning to in-person or hybrid format for Board meetings. Following a

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brief discussion, decision made to trial a hybrid option with some attending virtually and others onsite at the upcoming Quality and Governance Committee Meetings.

**“Plan to Stay Open” Update:** D. Armstrong-Ross provided an overview of Ontario’s “Plan to Stay Open” , with five focus areas of focus for pandemic recovery, including addressing emergency department pressures, surgical wait lists, expanding 911 models of care, and expanding Ontario’s health workforce. DRHC has already made progress on some of these items, including a funding arrangement for a nurse practitioner in the Emergency Department to ease pressures for physicians.

**Dryden Regional Health Services Foundation Update:** D. Armstrong-Ross shared an update from the Foundation, noting that monthly 50/50 continues to generate revenue. Foundation is supportive of DRHC’s focus on human resources needs, including supporting 8 bursaries for students signing return to service agreements.

**Annual Director Declarations:** L. Waller reminded the Board that Annual Declarations are due, asking these be signed and returned as soon as possible.

**H. Information Items:** the following information items were circulated and reviewed:

- *Board and Committee Meetings Schedule 2022/2023*
- *Board of Directors Scholarship Recipient Thank You*
- *OHA “Governance Essentials for New Directors” Sessions*
- *2021/2022 People Report*

#### **I. Adjourn to In-Camera Session**

**MOTION #21 2022/2023:** THAT the Board of Directors of the Dryden Regional Health Centre adjourns to the In-Camera session at 19:30 hours.

**Moved:** D. Jones      **Seconded:** V. Simpson

**CARRIED.**

#### **J. Business Arising from the In-Camera Session**

**MOTION #28 2022/2023:** THAT the Board of Directors of the Dryden Regional Health Centre approves the credentialing of professional staff, as presented in the In-Camera Session.

**Moved:** B. Callewaert      **Seconded:** S. Boyko

**CARRIED.**


**K. Directors’ Issues:** none.

#### **L. Adjournment**

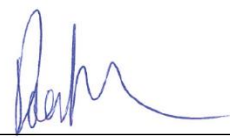
**MOTION # 29 2022/2023:** THAT the Board of Directors of the Dryden Regional Health Centre adjourned the meeting at 20:08 hours.

**Moved:** V. Simpson      **Seconded:** D. Jones

**CARRIED.**



Brock Moore-Bunney, Chair



Doreen Armstrong-Ross, CEO