



**Minutes of the
BOARD OF DIRECTORS MEETING**

November 20, 2019

Resource Room, 58 Goodall Street, Dryden, Ontario

1. CALL TO ORDER: Judi Green, Chair of the Board of Directors called the meeting to order at 17:32 hours.

2. ROLL CALL:

Present:	J. Green, Chair	M. Ferguson	A. McAuley
	D. Armstrong-Ross	T. Ledoux	J. Park
	S. Boyko	J. Mallyon	G. Rabbat
	C. Brown		

A. Madussi	K. Campbell	S. Moore
R. Van Oort	K. Vares (Recorder)	

Regrets: B. Cook *K. Seeley*

Absent: B. Moore-Bunney *K. Seeley*

Guest: M. Ebbling, CKDR

3. DECLARATION OF CONFLICT OF INTEREST: None declared.

4. CONNECTING TO PURPOSE: PATIENT STORY/ORGANIZATIONAL WIN:

Doreen Armstrong-Ross shared a letter received from S. Leclerc expressing her appreciation and gratitude for the care provided her Grandmother. Ms. Leclerc wrote to the organization to let us know about the outstanding service and care that was provided to her Grandmother and to the family.

5. PRESENTATION: Austin Madussi, Director of Facilities, updated the Board on the progress of the Co-Generation Project noting that the project was undertaken to combat rising electricity costs will be completed and commissioned by the end of this week. Estimated savings using the co-generators will lower our actual electricity costs of \$466,813 in 2018/19 to a projected \$276,342 for 20/21. The organization is focused on being proactive regarding reliance on landline electricity and is looking to other projects to help mitigate unavoidable increases in Hydro costs to increase efficiencies.

6. CONSENT AGENDA:

The Board of Directors received and reviewed:

- MINUTES OF THE NOMINATING COMMITTEE – OCTOBER 2019
- MINUTES OF THE REGULAR BOARD MEETING – OCTOBER 2019
- REPORT FROM THE CHIEF EXECUTIVE OFFICER
- REPORT FROM THE CHIEF OF STAFF
- REPORT FROM THE CHIEF NURSING EXECUTIVE

MOTION #52 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre approves the items from the Consent Agenda, as presented.

Moved by: C. Brown

Seconded by: S. Boyko

CARRIED

7. ITEMS SEVERED FROM THE CONSENT AGENDA:

- a) **REPORT FROM THE CHIEF NURSING EXECUTIVE** – to be added to 'Our Patients and Families'
- b) **REPORT FROM THE CHIEF EXECUTIVE OFFICER** – to be added to 'Our Partners'

8. BUSINESS ARISING FROM THE CONSENT AGENDA:

- a) **Director Attendance**
Copies of the updated Director Attendance report were circulated and reviewed.
- b) **Board Meeting Evaluation**
Copies of the Board Evaluation Summary for October 2019 were circulated and reviewed.
- c) **Professional Staff By-laws**
R. Van Oort, VP Chief Operating Officer briefly outlined the major changes to the Professional Staff By-laws including staff designations, honorary staff, process for application for appointment, inclusion of dental staff and extended class nursing, leave of absence and selection committee for Chief positions.
- d) **Information/Technology**
D. Armstrong-Ross presented and reviewed the memo circulated from Corrie Trist, Manager of Information Technology related to the organization's efforts to follow best practice and ensure secure electronic communications with the Board. DRHC email addresses have been created for each Director. Directors are asked to contact the IT department to have electronic devices (phone, tablet, laptop etc.) configured for the new email addresses before the first week of January 2020.

9. NEW BUSINESS:

Pillar	Topic	Priorities
Our Patients and Families	Medical Staff Report Dr. G. Rabbat noted that the Medical Staff has recently filled two vacant leadership positions. Dr. David Goulet was nominated, accepted, and acclaimed as Vice-President and Dr. Izabela Apriasz was nominated, accepted, and acclaimed as Secretary. Both positions will sit as members of the Medical Advisory Committee.	<ul style="list-style-type: none"> ▼ <i>Integrate mental health across all services</i> ▼ <i>Work with specific groups of patients and families to understand and improve their experience across the continuum of care</i>
	MOTION #53 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre accepts the appointment of Dr. David Goulet as Vice-President and Dr. Izabela Apriasz as Secretary to the Medical Staff. Moved by: M. Ferguson Seconded by: S. Boyko CARRIED	

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	<p>Financial Statements to October 31, 2019</p> <p>A. McAuley presented the financial statements to October 31, 2019 noting that as of October 31, 2019 the DRHC had a \$211,242 deficit from hospital operations and that dedicated efforts to identify and realize efficiencies are ongoing.</p> <p>For the fiscal year 2019/20, the DRHC submitted a HAPS (budget) to the LHIN forecasting a deficit of \$472,917 however with the 1% funding increase, 3% small hospital allocation and other identified efficiencies, the updated budgeted deficit is now \$292,258.</p> <p>MOTION #54 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre approves the Financial Statements to October 31, 2019, as presented. Moved by: S. Boyko Seconded by: M. Ferguson CARRIED</p> <p>Procurement – Disclosures and/or Reports – None</p> <p>Report from the Chief Nursing Executive</p> <p>J. Green thanked Joan Mallyon, Chief Nursing Executive for the thorough and detailed report. Further explanation of the proposal for Day Use Medicine Clinic (Ambulatory Care Clinic), Safe Room, and Nursing Manager positions was provided.</p>	<p>▼ <i>Advance evidence-based care, quality, and safety</i></p>
<p>Our People</p>	<p>Consolidated Board Declaration</p> <p>Copies of the Consolidated Board Declaration and Board policies was provided to each Director by the Chair for review and signature. This will be done annually. Directors were asked to review the policies and sign the Declaration before the January 2020 meeting of the Board.</p> <p>Board Recruitment</p> <p>D. Armstrong-Ross, Chief Executive Officer and Secretary to the Board reported that one application for Board Member has been received and interest has been expressed by one other person. Recruitment is ongoing. A meeting of the Nominating will be coordinated to review the application.</p> <p>Board Self-Assessment</p> <p>J. Green, Chair of the Board reminded Directors that the survey is open until December 4. Results will be presented to the Governance Committee and used to identify areas for improvement and concern and to improve Board effectiveness.</p> <p>Board Retreat</p>	<p>▼ <i>Strengthen leadership capability</i></p> <p>▼ <i>Continue to build a respectful, inclusive, safe, and healthy culture</i></p> <p>▼ <i>Enhance the well-being of our people</i></p>

	<p>J. Green, Chair asked for Board members to sit on an ad hoc Board Retreat planning Committee. Interested Directors are to notify Ms. Green. The Board will be polled for availability in February/early March 2020.</p> <p>Business Excellence Awards – Service to Healthcare J. Green reported she attended the Dryden Chamber of Commerce Business Excellence Awards on behalf of the Board and was pleased to present the Service to Healthcare Award to Jodie Dale. Ms. Dale was nominated for her dedicated work coordinating patient care through telemedicine. Ms. Green acknowledged and expressed appreciation for Ms. Dale's exemplary work.</p>	
<p>Our Partners</p>	<p>Minister Greg Rickford – Funding Announcement D. Armstrong-Ross reported that a contingent of leaders from the DRHC attended in Kenora for the Honourable Minister Greg Rickford's recent funding announcement for small hospitals. Ms. Armstrong-Ross received the announcement with appreciation while acknowledging the assistance it provides in improving care and ending hallway medicine and advocating for additional funding.</p> <p>Opportunity to converse with Mayor Greg Wilson was welcomed as well and invitation to present to the City of Dryden Council was extended by Mayor Wilson.</p> <p>Michael Ebbling, CKDR left the meeting at 18:35 hours.</p> <p>Ontario Health Transition Copies of the notification of Ontario Health Transitions were shared with the Board and D. Armstrong-Ross explained that 14 LHINs across the province have been reduced to 5 regional LHINs.</p> <p>Dryden Regional Health Services Foundation Copies of a Briefing note on the work of the Dryden Regional Health Services Foundation were circulated. D. Armstrong-Ross stressed the importance of communication between the Foundation and the Board and thanked T. Ledoux for bringing this forward. Quarterly reports to the Board will be provided going forward.</p> <p>Report from the Chief Executive Officer J. Green congratulated D. Armstrong-Ross on her focus on stakeholder engagement. D. Armstrong-Ross expounded on recent engagement activities with community partners.</p>	<p>▼ <i>Engage with Indigenous peoples to develop culturally safe and appropriate care to better meet their health needs</i></p> <p>▼ <i>Work with our local district, and regional partners to make high quality care more accessible and better coordinated</i></p>

11. IN-CAMERA SESSION:

Motion #55 2019/20: THAT the Board of Directors of the Dryden Regional Health Centre adjourns to the In-camera session at 18:52 hrs.

Moved by: T. Ledoux

Seconded by: M. Ferguson

CARRIED

12. BUSINESS ARISING FROM THE IN-CAMERA SESSION

Motion #62 2019/20: THAT, the Board of Directors of the Dryden Regional Health Centre approves the credentials for Medical Staff, as presented in the In-Camera Session.

Moved by: C. Brown

Seconded by: S. Boyko

CARRIED

13. DIRECTORS ISSUES – NONE

14. INFORMATION ITEMS:

The Board of Directors received and reviewed the following Information Items:

- a) Lake of the Woods District Hospital – All Nations Hospital Steering Committee
- b) Guide to Good Governance – 3rd Edition
- c) SAVE THE DATE: DRHC Annual Christmas Breakfast
December 17, 2019 06:30 – 11:00 in the Resource Room
- d) Report from the Dryden Area Family Health Team

The Chair noted that the Board of Directors will meet following adjournment for a Restricted In-Camera meeting with the Chief Executive Officer and an Executive Session (Meeting without Management).

15. ADJOURNMENT


Motion #63 2019/20: THAT the Board of Directors of the Dryden Regional Health Centre adjourns to the open session at 19:06 hours.

Moved by: T. Ledoux

Seconded by: M. Ferguson

CARRIED


Judi Green, Chair


Doreen Armstrong-Ross, Chief Executive Officer