



**Minutes of the
BOARD OF DIRECTORS MEETING**

January 22, 2020

Resource Room, 58 Goodall Street, Dryden, Ontario

1. CALL TO ORDER: Judi Green, Chair of the Board of Directors called the meeting to order at 17:35 hours.

2. ROLL CALL:

Present:	J. Green, Chair	M. Ferguson	A. McAuley
	D. Armstrong-Ross	T. Ledoux	J. Park
	S. Boyko	J. Mallyon	G. Rabbat
	C. Brown	B. Cook	K. Seeley
		B. Moore-Bunney	
	R. Van Oort	K. Campbell	S. Moore
	L. Nabb	K. Vares (Recorder)	
Guest:	R. Martin, CKDR	C. West	

3. DECLARATION OF CONFLICT OF INTEREST: None declared.

4. CONNECTING TO PURPOSE: PATIENT STORY/ORGANIZATIONAL WIN:

K. Vares shared a letter submitted from Tina Oberg and her family expressing their complete satisfaction with the compassionate care provided her Father while he was in hospital. Tina recognized the care provided from a number of staff, by name, stating that she has always known that the staff of the DRHC provide top notch care and recognized that it was even more evident when a loved one is sick.

5. PRESENTATION:

Cathy West, RN with the Oncology Services at DRHC, provided the Board an update on services currently provided as well as a look back at how the services started and evolved to what is provided today. Ms. West very thoroughly described patient pathways, types of chemotherapy medication and chemotherapy services provided as well as the education and ongoing care provided to patients.

Ms. West left the meeting at 18:30 hours.

6. CONSENT AGENDA:

The Board of Directors received and reviewed:

- A. MINUTES OF THE REGULAR BOARD MEETING – NOVEMBER 2019
- B. MINUTES OF THE NOMINATING COMMITTEE – DECEMBER 2019
- C. MINUTES OF THE QUALITY & SAFETY COMMITTEE – JANUARY 2020
- D. MINUTES OF THE GOVERNANCE COMMITTEE – JANUARY 2020
- E. REPORT FROM THE CHIEF EXECUTIVE OFFICER

- F. REPORT FROM THE CHIEF OF STAFF
- G. REPORT FROM THE DRYDEN AREA FAMILY HEALTH TEAM

Minor error will be corrected in the Minutes of the Board of Directors November 2019 to accurately reflect the Regrets of K. Seeley.

MOTION #64 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre approves the items from the Consent Agenda, as amended.
Moved by: S. Boyko **Seconded by: C. Brown**
CARRIED

7. ITEMS SEVERED FROM THE CONSENT AGENDA: NONE

8. BUSINESS ARISING FROM THE CONSENT AGENDA:

a) Committee Reporting (Briefs)

D. Armstrong-Ross explained that some questions have been posed on Board Evaluations that may indicate additional information is required by Directors and queried whether there was information other than the minutes from Committees that were required. It was noted that all Directors are welcomed at any of the Committee meetings and that meeting packages can be made available on request. The Board of Directors agreed that the inclusion of the minutes in the consent agenda was sufficient.

b) Director Attendance

Copies of the updated Director Attendance report were circulated and reviewed. Correction will be made to accurately reflect Regrets from K. Seeley.

c) Board Meeting Evaluation - November 2019

Copies of the Board Evaluation Summary for November 2019 were circulated and reviewed.

d) Quality of Care Committee Policy

R. Van Oort, Sr. VP Chief Operating Officer highlighted the changes made to the Quality of Care Committee Policy.

MOTION #65 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre approves the Quality of Care Committee Policy, as recommended by the Quality & Safety Committee.
Moved by: K. Seeley **Seconded by: B. Moore-Bunney**
CARRIED

e) Pre-Board and Independent Director Terms of Reference

J. Green explained that Pre-Board and Independent Director Terms of Reference have been developed outlining membership and responsibilities in the spirit of improving board communication and meeting management.

J

MOTION #66 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre approves the Pre-Board and Independent Director Session Terms of Reference, as recommended by the Governance Committee.

Moved by: T. Ledoux

Seconded by: K. Seeley

CARRIED




f) Board Self- Assessment

The Board of Directors received the OHA Board Self-Assessment Summary Report 2019. The Board will review the Summary at the Board Retreat and develop an action plan to address gaps.

g) New Board Meeting Evaluation

The Board of Directors received and reviewed the revised Board Meeting Evaluation as recommended by the Governance Committee.

9. NEW BUSINESS:

Pillar	Topic	Priorities
Our Patients and Families	Medical Staff Report No new report at this time.	 <i>Integrate mental health across all services</i>
	Financial Statements to December 31, 2019 A. McAuley presented the financial statements to December 31, 2019 noting that as of December 31, 2019 the DRHC had a \$253,947 deficit from hospital operations. Revenue and Expense variances were detailed. MOTION #67 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre approves the Financial Statements to December 31, 2019, as presented. Moved by: B. Moore-Bunney Seconded by: T. Ledoux CARRIED	
	Corporate Scorecard D. Armstrong-Ross presented the 2019/20 Q2 Corporate Scorecard noting that wait times for physiotherapy are improving since the recent hire of two full-time physiotherapists at the end of November 2019. Emergency Room wait time measures and ALC days measure fall below targets for the quarter and are both factors of an increasing occupancy rate. The organization has initiated the Surge protocol four time this year; three of which were recognized by the NW LHIN as Crisis 1 category.	 <i>Work with specific groups of patients and families to understand and improve their experience across the continuum of care</i>  <i>Advance evidence-based care, quality, and safety</i>
	Strategic Plan Update D. Armstrong-Ross noted the 2018/2022 Strategic Plan update circulated to all Board Directors. The report highlights	

	<p>the work the organization has done to advance the strategic initiatives. The Board of Directors will focus on this report at the upcoming Board Retreat.</p> <p>Procurement – Disclosures and/or Reports A. McAuley reviewed the background information provided the Board in November with respect to the capital purchase of a mobile C-arm.</p> <p>MOTION #68 2019-20: THAT the Board of Directors of the Dryden Regional Health Centre confirms the positive electronic vote for the single-source capital purchase of a Verity Unis-DS Mobile C-arm conducted on November 29, 2019.</p> <p>Moved by: C. Brown Seconded by: M. Ferguson CARRIED</p>	
Our People	<p>2019 Healthy Workplace Month® Great Employer S. Moore, VP Support Services and Human Resources, acknowledged the announcement that the DRHC has been named as one of Canada's 2019 Health Workplace Month® Great Employers. She recognized the organization's focus on creating and supporting a strong culture while embracing innovation, special projects, tools, and tactics that promote and support a psychologically safe and healthy workplace.</p> <p>Employee Engagement S. Moore shared the results from the recent employee engagement survey noting that the response rate was 64.33% and that overall employee engagement was at 84%. Teams and departments are now focused on developing action plans to address and areas identified for improvement.</p> <p>Corporate By-Laws R. Van Oort, Sr. VP/Chief Operating Officer, presented two additional changes to the Corporate By-laws made to incorporate the Board approved Pre-Board and Independent Directors Session Terms of Reference. Board members received the full draft version of proposed amendments for the Corporate By-Laws in October 2019. The Corporate By-laws will be presented to the Board for approval again in February.</p> <p>Board Meeting – March J. Green, Chair, noted the necessity to reschedule the date for the regular meeting of the Board in March to accommodate some absences. The Board will meet again on Monday March 23, 2020.</p>	<p>▼ <i>Strengthen leadership capability</i></p> <p>▼ <i>Continue to build a respectful, inclusive, safe, and healthy culture</i></p> <p>▼ <i>Enhance the well-being of our people</i></p>

	<p>Board Recruitment J. Green noted that recruitment for Board Directors is ongoing.</p> <p>Board Retreat Board Directors responded to a Doodle Poll for availability. Board Retreat will be held March 13-14, 2020 (Friday night and Saturday). The Governance Committee of the Board will serve as the planning committee for the retreat. K. Vares will circulate a poll for a confirmed planning date with the Governance Committee.</p> <p>Consolidated Board Declaration J. Green asked that Board Directors review the Consolidated Board Declaration, sign and submit the completed document as required.</p>	
Our Partners	<p>Ontario Health Teams D. Armstrong-Ross noted that communications related Ontario Health Teams has been limited and progress on the implementations has been slow. The DRHC has a meeting scheduled Monday with the Dryden Integrated Health Care Organization to determine status and desire to reaffirm and continued partnerships struck to improve access to care.</p>	<p>▼ Engage with Indigenous peoples to develop culturally safe and appropriate care to better meet their health needs</p> <p>▼ Work with our local district, and regional partners to make high quality care more accessible and better coordinated</p>

11. IN-CAMERA SESSION:

Motion #69 2019/20: THAT the Board of Directors of the Dryden Regional Health Centre adjourns to the In-camera session at 18:53 hrs.
Moved by: T. Ledoux **Seconded by: B. Moore-Bunney**
CARRIED

Dr. Bruce Cook left the meeting at 18:53 hours.

12. BUSINESS ARISING FROM THE IN-CAMERA SESSION

Motion #81 2019/20: THAT, the Board of Directors of the Dryden Regional Health Centre approves the credentials for Medical Staff, as presented in the In-Camera Session.
Moved by: T. Ledoux **Seconded by: B. Moore-Bunney**
CARRIED

13. DIRECTORS ISSUES – NONE

14. INFORMATION ITEMS:

The Board of Directors received and reviewed the following Information Items:

- a) Scholarship Thank You Notes – Lindy Leclerc and Daniella Szczepaniak
- b) NOSM 2.0 Strategic plan – Survey
- c) Notice – DRHC Annual Recognition Dinner – February 20, 2020

The Chair noted that the Board of Directors will meet following adjournment for an Independent Director Session.

Motion #82 2019/20: THAT the Board of Directors of the Dryden Regional Health Centre adjourns to the Independent Director Session at 19:52 hours.

Moved by: C. Brown

Seconded by: M. Ferguson

CARRIED

15. ADJOURNMENT

Motion #83 2019/20: THAT the Board of Directors of the Dryden Regional Health Centre adjourns to the open session at 20:27 hours.

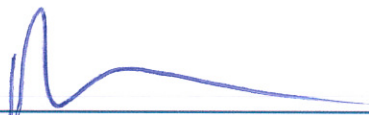
Moved by: C. Brown

Seconded by: M. Ferguson

CARRIED



Judi Green, Chair



Doreen Armstrong-Ross, Chief Executive Officer