



**Minutes of the  
BOARD OF DIRECTORS MEETING  
June 24, 2020**  
58 Goodall Street, Dryden, Ontario

*Due to our efforts to respect the ever-evolving guidelines and directives for preparation and management of the COVID-19 pandemic, and our altruistic focus on protecting our vulnerable patients and our staff from the spread of COVID-19, the DRHC is diligently restricting access to the facility. As such, the Board of Directors for the Dryden Regional Health Centre held its regular monthly meeting for June virtually via GoTo Meeting.*

- 1. CALL TO ORDER:** Judi Green, Chair of the Board of Directors called the meeting to order at 17:46 hours.

Board members and Guest Rayson Martyn (CKDR) were welcomed.

**2. ROLL CALL:**

<b>Present:</b>	J. Green, Chair	M. Ferguson	B. Moore-Bunney
	D. Armstrong-Ross	T. Ledoux	J. Park
	S. Boyko	A. McAuley	
	C. Brown	J. Mallyon	
	B. Cook		
<b>Staff Present:</b>	K. Campbell	L. Nabb	K. Vares
	S. Moore		
<b>Regrets:</b>	G. Rabbat	K. Seeley	
<b>Guests:</b>	R. Martyn, CKDR		

- 3. DECLARATION OF CONFLICT OF INTEREST:** None declared.

**4. CONNECTING TO PURPOSE: PATIENT STORY/ORGANIZATIONAL WIN:**

K. Vares noted that while we may feel that COVID-19 has turned our worlds upside down and inside out, this may be how patients feel each time they come to the DRHC to access services. Feeling unwell may be frightening and troubling for our patients and dealing with an unfavourable diagnosis may put personal worlds into turmoil. K. Vares highlighted some of the actions taken by DRHC staff and medical staff to ease the burden for patients including lab staff reaching out to patients who may have forgotten routine bloodwork schedules, housekeeping and laundry who consistently demonstrate dedication to their roles to provide a clean, tidy facility, and mental health and addiction staff who have plunged in and become masters at providing virtual care to individual during a particularly troubling time.

- 5. PRESENTATION: NONE**

## 6. ELECTION OF OFFICERS:

D. Armstrong-Ross presided over the election process for the Chair of the Board. It was noted that the Nominating Committee has recommended Judi Green as Chair of the Board of Directors. Further nominations were called from the floor for the position of Chair of the Board of Directors three times.

**MOTION #1 2020-21: THAT** the nominations for the Office of Chair of the Board of Directors for the Dryden Regional Health Centre be closed.

**Moved by: C. Brown**

**Seconded by: M. Ferguson**

**CARRIED**

D. Armstrong-Ross declared J. Green as Chair of the Board of Directors by acclamation.

**MOTION #2 2020-21: THAT** the Board of Directors of the Dryden Regional Health Centre appoints by acclamation Judi Green as Chair of the Board for a two year term.

**Moved by: M. Ferguson**

**Seconded by: T. Ledoux**

**CARRIED**

J. Green assumed the role of Chair of the Board.

J. Green noted that the Nominating Committee has recommended Brock Moore-Bunney as Vice-Chair of the Board of Directors. Further nominations for the position of Vice-Chair of the Board were called from the floor three times.

**MOTION #3 2020-21: THAT** the nominations for the Office of Vice-Chair of the Board of Directors for the Dryden Regional Health Centre be closed.

**Moved by: T. Ledoux**

**Seconded by: S. Boyko**

**CARRIED**

J. Green declared B. Moore-Bunney as Vice-Chair of the Board by acclamation.

J. Green noted that the Nominating Committee has recommended Alex McAuley as Treasurer of the Board of Directors as an interim action in alignment with the Corporation's By-laws. Further nominations for the position of Treasurer of the Board were called from the floor three times.

**MOTION #4 2020-21: THAT** the nominations for the Office of Treasurer of the Board of Directors for the Dryden Regional Health Centre be closed.

**Moved by: J. Park**

**Seconded by: M. Ferguson**

**CARRIED**

J. Green declared A. McAuley as Treasurer of the Board by acclamation.

J. Green noted that the Nominating Committee has recommended Doreen Armstrong-Ross as Secretary of the Board of Directors. Further nominations for the position of Secretary of the Board were called from the floor three times.

**MOTION #5 2020-21: THAT** the nominations for the Office of Secretary of the Board of Directors for the Dryden Regional Health Centre be closed.

**Moved by: B. Moore-Bunney**

**Seconded by: J. Park**

**CARRIED**

J. Green declared D. Armstrong-Ross as Secretary of the Board by acclamation.

**MOTION #6 2020-21: THAT** the Board of Directors of the Dryden Regional Health Centre appoints the following slate of Officers:

Vice-Chair – Brock Moore-Bunney

Treasurer – Alex McAuley

Secretary – Doreen Armstrong-Ross

**Moved by: C. Brown**

**Seconded by: S. Boyko**

**CARRIED**

**MOTION #7 2020-21: THAT** the Board of Directors of the Dryden Regional Health Centre confirms the appointment of the following Medical Officers:

Chief of Staff – Dr. Bruce Cook

Chief of Emergency Services – Dr. Riaan Bester

Chief of Inpatient Services – Dr. Stephen Viherjoki

Chief of Surgical Services – Dr. Izabela Apriasz

President of the Medical Staff – Dr. David Goulet

**Moved by: T. Ledoux**

**Seconded by: J. Park**

**CARRIED**

## 7. CONSENT AGENDA:

The Board of Directors received and reviewed:

- A. MINUTES OF THE REGULAR BOARD MEETING – MAY 2020
- B. MINUTES OF THE BURSARY/SCHOLARSHIP COMMITTEE – MAY 2020
- C. MINUTES OF THE AUDIT COMMITTEE – JUNE 2020
- D. REPORT FROM THE CHIEF OF STAFF
- E. REPORT FROM THE CHIEF NURSING EXECUTIVE
- F. REPORT FROM THE DRYDEN AREA FAMILY HEALTH TEAM

Minutes of the Audit Committee from June 2020 were severed from the agenda and moved to the Our People Pillar for further discussion.

**MOTION #8 2020-21: THAT** the Board of Directors of the Dryden Regional Health Centre approves the items from the Consent Agenda, as amended.

**Moved by: J. Park**

**Seconded by: C. Brown**

**CARRIED**

## 8. BUSINESS ARISING FROM THE CONSENT AGENDA:

- a) Director Attendance
- b) Board Meeting Evaluation Summary May 2020

Copies of the Director Attendance and Board Meeting Evaluation Summary for May 2020 were circulated and reviewed.

**9. NEW BUSINESS:**

Pillar	Topic	Priorities
<b>Our Patients and Families</b>	<b>Medical Staff Report - No report</b>	<ul style="list-style-type: none"> <li>★ <i>Integrate mental health across all services</i></li> <li>★ <i>Work with specific groups of patients and families to understand and improve their experience across the continuum of care</i></li> <li>★ <i>Advance evidence-based care, quality, and safety</i></li> </ul>
	<p><b>Policy – French Language Services</b>            K. Vares, Director of Stakeholder Engagement &amp; Relations presented revisions to Policy 72-V3 Access to French Language Health Services for the review and approval of the Board.</p> <p><b>MOTION #9 2020/21: THAT</b> the Board of Directors of the Dryden Regional Health Centre approves Policy 72-V3 Access to French Language Health Services, as presented.  <b>Moved by: B. Moore-Bunney      Seconded by: C. Brown</b>  <b>CARRIED.</b></p>	
	<p><b>French Language Services Plan 2019/20</b>            K. Vares reminded the Board of the DRHC’s French Speaking designation and our obligation under the Hospital Service Accountability Agreement to report to the NW LHIN on the progress of access to French language services. The plan also provides direction for the organization over the next year to meet all required criteria.</p> <p>The 2019/20 French Language Services Plan was presented to the Board for approval. The plan will be submitted as per requirement on or before July 15, 2020.</p> <p><b>MOTION #10 2020/21: THAT</b> the Board of Directors of the Dryden Regional Health Centre approves the 2019/20 French Language Services Plan, as presented.  <b>Moved by: S. Boyko                      Seconded by: M. Ferguson</b>  <b>CARRIED</b></p>	
	<p><b>Minutes of the Audit Committee June 2020</b>            J. Green, Chair of the Board requested correction to the minutes of the June Audit Committee meeting reflecting that the Management Letter was not available at the time of the meeting and has since been circulated to the Board.</p>	

	<p><b>MOTION #11 2020/21: THAT</b> the Board of Directors of the Dryden Regional Health Centre approve the minutes of the Audit Committee, as amended.  <b>Moved by: S. Boyko                      Seconded by: T. Ledoux</b>  <b>CARRIED</b></p>	
	<p><b>Procurement – Disclosures and/or Reports – NONE</b></p>	
<p><b>Our People</b></p>	<p><b>Annual Board Picnic</b>  D. Armstrong-Ross noted that the Annual Board Picnic is one of the larger planned events when the Board has opportunity to recognize the ongoing focus and success of the staff of the DRHC. This year, because of the provincial restrictions for large gatherings as a result of COVID-19, the Board is unable to host the picnic.</p> <p>Alternative ways to support and recognize the staff were discussed with a call for further suggestions being made to the Board. Board members with suggestions should contact D. Armstrong-Ross or S. Moore directly.</p> <p><b>DRHC COVID-19 Response.</b>  Members of the DRHC COVID-19 Incident Management Team provided update on the organization’s planning and response to the COVID-19 pandemic.</p> <p>S. Moore, VP Human Resources and Support Services provided update on the government’s decision to extend the Declaration of Emergency and the implications on the redeployment of staff. As well, she mentioned that the organization is looking at gradually bringing back staff who were assigned to work from home. Staffing challenges with respect to the additional services implemented as a result of COVID-19 (Assessment Centre; alternate site) were realized noting that the organization is being flexible with vacation approvals over the summer months ensuring appropriate staffing at all times. Information and guidance documents on Pandemic Pay were received earlier today.</p> <p>L. Nabb, VP Clinical Services, provided update on the resumption of services noting that gradual re-introduction of services commenced the week of June 15<sup>th</sup> and that the virtual provision of care will continue as much as possible to limit the numbers of people within the organization. The safety of patients, clients, and staff has been a priority as services start to increase volumes and particulate attention has been paid to physical distancing and enhanced cleaning</p>	<ul style="list-style-type: none"> <li>★ <i>Strengthen leadership capability</i></li> <li>★ <i>Continue to build a respectful, inclusive, safe, and healthy culture</i></li> <li>★ <i>Enhance the well-being of our people</i></li> </ul>

	<p>of waiting areas, patient care areas. Specialty services will gradually be re-introduced mid-July.</p> <p>J. Mallyon, VP/Chief Nursing Executive, provided update on the development of specific policies and procedures, the review of current best practices, pharmacy practices to ensure appropriate medication for re-introduction of surgical services and the provision of care for patients designated as Alternate Level of Care both on-site and off-site at the DRHC alternate location. Visitor restrictions have been relaxed to allow designated visitors in to see loved-ones once a day for specified periods of time.</p> <p>A. McAuley, VP Finance/CFO, provided update on the procurement and inventory of Personal Protective Equipment noting that the regional committee is now meeting monthly and that the province is making some progress in the distribution of gowns and N95 masks.</p> <p>K. Vares. Director Stakeholder Engagement &amp; Relations provided update on the organization's efforts to provide consistent, accurate information to internal and external stakeholders including daily updates, key messages, radio public service announcements, social media platforms, news releases, teleconferences and video presentations. The Communications team will develop a Crisis Communication Plan that will template requirements for effective communication guide the organization through communications of any crisis.</p> <p>B. Cook, Chief of Staff noted that he has been working with the Service Recovery and Clinical teams. He has been working as well as a liaison with visiting specialists to assist with the planning and effective re-introduction of surgical services.</p> <p>K. Campbell, Director Service Quality &amp; Integration provided update on the work of the Joint Occupational Health &amp; Safety Committee and the ongoing practices of work inspections, code exercises, disaster plan and risk assessments. No significant health &amp; safety or risks are noted.</p> <p>D. Armstrong-Ross commended team leads on the progress made to meet the ever-evolving requirements of COVID-19 while continuing to provide quality care with ongoing focus on patient and staff safety. She noted that the DRHC COVID-19 Assessment Centre has been very busy providing testing every two weeks to staff and visitors of Princess Court Long-</p>	
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	<p>Term Care Home as well as more surveillance testing for the community. Partnerships with local service providers have strengthened through the pandemic and work is being done together to address some of the identified gaps in service with respect to mental health and addictions.</p>	
<p><b>Our Partners</b></p>	<p><b>DRHC Health Services Foundation</b>          D. Armstrong-Ross and A. McAuley presented update on the activities of the Health Services Foundation noting the focus on recruitment of physicians and health care professionals to complement the team currently providing services. The successful recruitment of Dr. Kyla Barrie will result in her starting a family practice in Dryden later this summer.</p> <p>T. Ledoux noted that the impact of COVID-19, physical distancing and restrictions on large gatherings has meant the Foundation has had to explore new ways to generate funds.</p> <p>Ongoing financial support from businesses and service clubs including TimberMax, Rotary and the Hospital Auxiliary were noted.</p>	<ul style="list-style-type: none"> <li>★ <i>Engage with Indigenous peoples to develop culturally appropriate care to better meet their health needs</i></li> <li>★ <i>Work with our local, district, and regional partners to make high quality care more accessible and better coordinated</i></li> </ul>

**11. IN-CAMERA SESSION:**

**Motion #12 2020/21: THAT** the Board of Directors of the Dryden Regional Health Centre adjourns to the In-camera session at 18:52 hrs.  
**Moved by: C. Brown                      Seconded by: J. Park**  
**CARRIED**

**12. BUSINESS ARISING FROM THE IN-CAMERA SESSION**

**Motion #17 2020/21: THAT,** the Board of Directors of the Dryden Regional Health Centre approves the credentialing of Medical Staff, as presented in the In-Camera Session.  
**Moved by: B. Moore-Bunney      Seconded by: C. Brown**  
**CARRIED**

**13. DIRECTORS ISSUES – NONE**

**14. INFORMATION ITEMS: NONE**

**15. RESTRICTED IN-CAMERA - NONE**

**16. ADJOURNMENT**

**Motion #18 2019/20:** THAT, the Board of Directors of the Dryden Regional Health Centre adjourns the open session at 19:17 hours.

**Moved by: T. Ledoux      Seconded by: S. Boyko**

**CARRIED**



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Judi Green, Chair



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Doreen Armstrong-Ross, Chief Executive Officer